



REQUEST TO ADD ANOTHER PERSON TO AN EXISTING LEASE

Please note that no additional tenant can be added to a lease without the authorization of the Office municipal d'habitation du Val-Saint-François.

I, _____ (your name) having residence at the following address _____ (address, apt., city) hereby request the Office municipal d'habitation du Val-Saint-François to authorize the following person(s) to be added to my current lease starting from _____ (date).

IDENTIFICATION OF THE NEW TENANT(S)

NAME	DATE OF BIRTH	SOCIAL INSURANCE NUMBER	FAMILY RELATIONSHIP	OCCUPATION

Please attach a copy of the following documents:

For anyone aged 18 and over: Income tax return (from the year preceding the request; all proof of income (relevés) and last notice of assessment.

For children aged 18 and over attending full-time studies, please provide a confirmation of attendance in an educational institution for the current year.

Does the new tenant own a vehicle: **YES** **NO**

Brand: _____ Color: _____ Registration: _____

Parking space required: **YES** **NO**

If yes, please attach a copy of the vehicle's registration certificate.

Tenant's signature

____ / ____ / ____
Year Month Day